

**MEMORANDUM OF ASSOCIATION
OF
CENTRE FOR DEVELOPMENT INITIATIVES**

1. NAME OF THE SOCIETY:

The name of the society is Centre for Development Initiatives.

2. REGISTERED OFFICE:

Registered office of the society shall remain in the state of Assam under the address of:

The Head Office

FERRANDO VIKAS KENDRA

Centre for Development Initiatives

Bullapar

Mirza Road, Guwahati Airport,

P.O Guwahati- 781015, Assam

3. Objectives:

Social, Educational, Cultural, Health and Relief and Charitable

4. AIMS AND OBJECTIVES:-

The aims and objectives for which the society established are:

- I. To establish, maintain, construct, buy, acquire, take over and regulate the affairs of the society and to promote social, cultural, health and relief, educational, charitable development of the poor and the marginalized sections of the society.
- II. To disseminate best practices and promote innovative livelihood skills for youth and to eradicate communalism, to create deepest desire towards national developmental program:- unity, discipline, service, patriotism, Justice and peace.
- III. To promote professional/ agricultural and small-scale entrepreneurship to enhance the economic development of the people and the county.
- IV. To animate, to organize, workshops, seminars, meetings conferences, to arrange exposure and training program on social, cultural, developmental and educational related issues for youth, teachers, community leaders, animators, coordinators, girl children and social workers, and to provide technical assistance to people, to give life guidance, as well as to collaborate with Government and non- governmental organizations.


President

Centre for Development Initiatives
Ferrando Vikash Kendra
Borjhar, Guwahati-15



Secretary
Centre for Development Initiatives
Ferrando Vikash Kendra
Borjhar, Guwahati-15

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27-7-2016

- V. To facilitate empowerment and integrated development to the weak and vulnerable group, particularly the women, girls and children in the society, through capacity building and training in community development programs.
- VI. To run residential institutions for health care, protection and rehabilitation of socially and physically challenged, mentally retarded, to give preventive and curative measures of common sicknesses, to organize village community health committees, to encourage youth counseling and vocational career guidance.
- VII. To offer professional and personal growth opportunities, for youth of the rural areas, conduct and promote non formal and literacy programs, vocational training, self-employment alternative life skill training and rehabilitation center for the school dropout boys and girls, to provide training in leadership, effective communication, planning and organizing, public relation and other fields.
- VIII. To organize and empower domestic workers, provide crisis intervention, assist and reintegrate the abused/ victimized workers, demanding justice and rights on their behalf, lobbying & campaigning against Human trafficking of women, girls and children, arrange temporary shelter homes for children from the broken homes, work for HIV/AIDS infected and affected women and children and rehabilitation of drug addicts and alcoholics and to form children's club and children's parliament.
- IX. To establish orphanages, home for the aged by providing free boarding, education and palliative care irrespective of caste, community and creed and to enhance excellence research innovation, to be creative in employable education and to take up development activities in the rural areas.
- X. To carry out social /cultural rehabilitation activities to the victims of natural and man-made calamities by providing relief services, make people to be concerned about social justice, self-reliance, and cooperative.
- XI. To equip women with skills for self — employment and provide support for formation of self-help groups, to assist them with microcredit to improve the socio economic conditions, to build self-sustainable families, train them for viable and profitable livestock management and train youngster to be committed.
- XII. To undertake infrastructure development programs such as addressing the gender inequality, domestic violence, women empowerment, women's rights, duties and privileges, environmental concerns to ensure the physical and social well being of the targeted groups.
- XIII. To educate community development workers, train teachers for rural schools, conduct literacy programs for the dropouts, prevent the vulnerable young boys and girls from becoming anti - social elements and distorted ideologies with special focus on the girls they are into easy money making, by anti-social elements.


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- XIV. To equip society's next generation leaders competent and committed to develop leadership qualities of people with specific focus on women, girls and children towards self and community development through promotion of community based organization (CBOs) in the rural areas.
- XV. To work for the promotion of the health status of women, particularly, reproductive and child health, to establish, dispensaries/ health care centers and organize community based health care programs for the rural and urban people.
- XVI. To establish offices, agencies representation, in India or outside, or to enter to partnership with government, non-government and funding organizations in India and outside, to engage, employ, staff, hire advisory personnel, consultants, servants and others as may be required, for the attainment of the objectives of the society and to pay the salaries, wages, fees, honorarium, other sums provide fund for the welfare and to terminate, dismiss and suspend such personnel.
- XVII. To establish and to maintain funds to meet the expense of capital nature, or for the promotion of the activities, and to pay in to such money fund or for any other purpose connected with the objectives of the society be decided as the governing body may think FIT.
- XVIII. To undertake legal literacy and redressal services targeting specific women issues and in that regard, collaborates with constitutional mechanisms and safeguards.
- XIX. To provide, administer, to acquire, take over rent, establish and maintain of schools, institutions, hostels, homes for the aged, school for the physically challenged, institutions, orphanages, clinics, vocational training centers, rehabilitation centers of various sorts, libraries, arts, cultural centres, organizations, associations, or any other activity whether educational or social development purpose for all the persons irrespective of religion, language, caste, race community and social status.
- XX. To construct building or structures as may be necessary and from time to time to remove, altar, extend the existing ones or for the repairs of equipment and fixtures including furniture as well as for the replacement of old obsolete equipments of the society, in the pursuit of its aim and objects of the society.


President

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27.7.2016

- XXI To equip all or any of these undertakings, and to provide residential accommodation, equipment, to maintain either free of cost for consideration, staff, pupils, servant and other connected with the work of the society to educate, train and assist financially or educate and train teachers, students, orphans, and other personnel for the purpose of the society

5. DISBURSEMENT OF PROFITS

The members are not entitled to any remuneration. They shall however, be entitled to be reimbursed all travelling expenses incurred by them in the course of discharging the function of the society. Any income by way of generation from projects as per the aims and objects, donations and grant -in -aid, subscription etc. of the society will be fully utilized for the purpose 0. of the society and will not in any way or form , ie in kind, cash, gifts, profits interests, dividend or otherwise will be made to any of the members who are associated with the society presently or was associated previously and their relatives Any part of the property or income of the society is not to be used or applied or endures directly or indirectly for the benefit of any person . The profits generated by activities of the society are to be utilized solely for achieving the objects of the society.

6. GOVERNING BODY

The society shall be managed by a governing board of not less than (five) 5 and not more than (fifteen) 15 members in accordance with the rules and regulation. The names, address, occupation and designation of the founding members remain as follows:

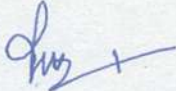
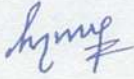
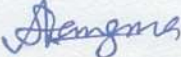
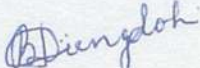
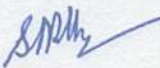

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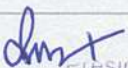

Secretary
Centre for Development Initiatives
Ferrando Vikash Kendra
Borjhar, Guwahati-15

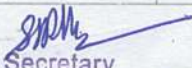
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27.7.2026

LIST OF MEMBERS OF THE NEW GOVERNING BODY. MEMBERS WITH
THE FULL NAME, ADDRESS, AND DESIGNATION

S. NO.	NAME AND SIGNATURE	ADDRESS	DESIGNATION
1	ROSE HAUNANG PAITE 	Little Flower Convent, Hatigaon, Dispur, Guwahati, Assam 781038	President
2	CHRISTINE MYNSONG 	Little Flower Convent, Hatigaon, Dispur, Guwahati, Assam 781038	Vice President
3	ANIMA SANGMA 	Ferrando Vikas Kendra, Bullapar, Mirza Road, Guwahati Airport, Assam 781015	Treasurer
4	BRIGIDA DIENGDOH 	Little Flower Convent, Hatigaon, Dispur, Guwahati, Assam 781038	Finance Secretary
5	TERESA SALEMTHANGI 	Ferrando Vikas Kendra, Bullapar, Mirza Road, Guwahati Airport, Assam 781015	Secretary
6	JUSTINA BASUMATARY 	Ferrando Vikas Kendra, Bullapar, Mirza Road, Guwahati Airport, Assam 781015	Member
7	SR. CATHRIME DANG 	Ferrando Vikas Kendra, Bullapar, Mirza Road, Guwahati Airport, Assam 781015	Member
8	IRENE ZOSIAMI 	Little Flower Convent, Hatigaon, Dispur, Guwahati, Assam 781038	Member
9	SHIJI JAMES 	Little Flower Convent, Hatigaon, Dispur, Guwahati, Assam 781038	Member


President
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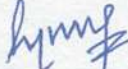
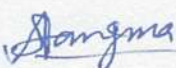
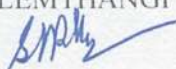

Secretary
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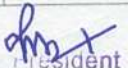
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Desirous Persons

We the undersigned have decided to amend memorandum of association of the society named Centre for Development Initiatives under the Societies Registration Act 1860 and subscribe our signature to the memorandum of Associations under:

Registrar of Firms & Societies, Assam
Kar Bhawan, 2nd Floor, Ganeshguri, Guwahati-781005
Date: 7-2-2026

S.NO.	NAME AND SIGNATURE	ADDRESS	DESIGNATION IN THE SOCIETY	WITNESS
1	 ROSE HAUNIANG PAITE 	Little Flower Convent, Hatigaon, Dispur, Guwahati, Assam 781038	President	
2	 CHRISTINE MYNSONG 	Little Flower Convent, Hatigaon, Dispur, Guwahati, Assam 781038	Vice President	
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5	 TERESA SALEMTHANGI 	Ferrando Vikas Kendra, Bullapar, Mirza Road, Guwahati Airport, Assam 781015	Secretary	
6	 JUSTINA BASUMATARY 	Ferrando Vikas Kendra, Bullapar, Mirza Road, Guwahati Airport, Assam 781015	Member	
7	 SR. CATHRINE DANG 	Ferrando Vikas Kendra, Bullapar, Mirza Road, Guwahati Airport, Assam 781015	Member	
8	 IRENE ZOSIAMI 	Little Flower Convent, Hatigaon, Dispur, Guwahati, Assam 781038	Member	
9	 SHIJI JAMES 	Little Flower Convent, Hatigaon, Dispur, Guwahati, Assam 781038	Member	


President
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Secretary
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27.7.2026

**CENTRE FOR DEVELOPMENT INITIATIVES
RULES AND REGULATIONS**

1. NAME OF THE SOCIETY:

The name of the society is **CENTRE FOR DEVELOPMENT INITIATIVES**

2. REGISTERED OFFICE

Registered office of the society shall remain in the state of Assam under the address of:

The Head Office
FERRANDO VIKAS KENDRA
Centre for Development Initiatives
Bullapar
Mirza Road, Guwahati Airport
P.O Guwahati- 781015, Assam

3. OBJECTIVES:

Social, Educational, Cultural, Health and Relief and Charitable

4. AREA OF OPERATION:

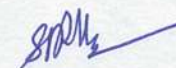
The area of operation of the society shall cover all over India, where the Missionary Sisters are at work.

5. INTERPRETATION: Here in these rules, unless the context otherwise requires:

- I. "The society " means the *Centre* for Development Initiatives.
- II. "The Governing Body" means Governing Body of the society,
- III. "The General Body" means the Central Body of the society.
- IV. "Member" means a person admitted to the society in accordance with prescribed rules and wins good standing.
- V. "By- Laws" means bye laws that may be in force from time under the regulations of the society.
- VI. "Prescribed" means prescribed by or under these Regulation or bye-laws under these Regulations


President

Centre for Development Initiatives
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Secretary

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[Signature]
27.7.2018

6. AIMS AND OBJECTIVES

The aims and objectives for which the society established are:

- I. To establish, maintain, construct, build, acquire, take over and regulate the affairs of the society and to promote social, cultural, health and relief, educational, charitable development of the poor and the marginalized sections of the society.
- II. To disseminate best practices and promote innovative livelihood skills for youth and to eradicate communalism, to create deepest desire towards national developmental program:-unity, discipline, service, patriotism, Justice and peace.
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[Signature]
President
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[Signature]
Secretary
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- IX. To establish orphanages, home for the aged by providing free boarding and education, irrespective of caste, community and creed and to enhance excellence research innovation, to be creative in employable education and to take up development activities in the rural areas.
- X. To carry out social /cultural rehabilitation activities to the victims of natural and man-made calamities by providing relief services, make people to be concerned about social justice, self-reliance, and cooperative.
- XI. To equip women with skills for self — employment and provide support for formation of self-help groups, to improve the *socio-economic* conditions, to build self-sustainable families, train them for viable and profitable livestock management and train youngster to be committed.
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- XV. To work for the promotion of the health status of women, particularly, reproductive and child health, to establish, dispensaries/ health care centers and organize community based health care programs for the rural and urban people.
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President

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Secretary

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- XVIII. To undertake legal literacy and redressal services targeting specific women issues and in that regard collaborates with constitutional mechanisms and safeguards.
- XIX. To provide, administer, to acquire, take over rent, establish and maintain of schools, institutions, hostels, homes for the aged, school for the physically challenged, institutions, orphanages, clinics, vocational training centers, rehabilitation centers of various sorts, libraries, arts, cultural centres, organizations, associations, or any other activity whether educational or social development purpose for all the persons irrespective of religion, language, caste, race community and social status.
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- XXI. To equip all or any of these undertakings, and to provide residential accommodation, equipment, to maintain either free of cost for consideration, staff, pupils, servant and other connected with the work of the society to educate, train and assist financially or educate and train teachers, students, orphans, and other personnel for the purpose of the society

7. MEMBERSHIP:

- I. The governing board herein after referred to as "Board" shall decide as to admission of members to the society.
- II. Membership shall be open to all the professed members of the congregation of the Missionary Sisters of Mary Help of Christians and members of all categories to the society.
- III. The board may admit honorary members at its sole discretion.
- IV. The Governing body shall have the power to reduce or increase the membership to the society
- V. The Governing body shall have the power to suspend membership or cancel membership of any member to the society, if member is found engaged in activities that are against the intent, interest and objectives of the society.


President
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Secretary
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- VI. A member shall enjoy all the rights and benefits of the society in accordance with the provisions of the memorandum of association and rules and regulations of the society and as decided by the governing body from time to time
- VII. A member shall enjoy all the rights, privileges and benefits of the society, in accordance with provisions of the memorandum of association and rules and regulations of the society and as decided by the Governing Body from time to time.

8. ADMISSION FEES AND SUBSCRIPTION:

The admission fees and the annual subscription for all the members shall be decided by the governing body from time to time.

9. MANAGEMENT:

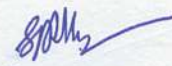
- I. The management of the affairs of the society shall vest in the Governing Body consisting of a minimum of five (5) and a maximum of (15) members.
- II. The Governing Body may co-opt other members.
- III. President of the society will be ex officio, the Superior General of the Missionary Sisters of Mary Help of Christians, Guwahati- Assam, India.
- IV. The Director of the CDI (Center for Development Initiatives), duly appointed by the Superior General of the Missionary Sisters of Mary Help of Christians (MSMHC).
- V. The administrator of the CDI duly appointed by the Superior General, MSMHC, Guwahati, Assam -India, shall be the financial secretary of the society
- VI. The president will have the power to nominate (4) members on the Governing Body including the joint secretary.
- VII. Those in charge of the units of the society shall be 'ex-officio members of the Governing Body.
- VIII. A member may resign, and the governing body may accept the resignation.
- IX. The governing body may appoint new members in place of those appointed by it or those who resign.

10. OFFICE BEARERS:

- I. The Governing Body shall have one president, one vice president, one secretary and one treasurer, one joint secretary and one financial secretary.
- II. The president shall have the power to nominate four (4) members to the governing body, including the joint secretary.
- III. The term of the office of the office bearers shall be such as decided by the governing body.
- IV. The governing body shall have the power to assign the functions of one office bearer to the others or to any other person.


President

Centre for Development Initiatives
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Secretary

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27.7.2026

11. ANNUAL GENERAL MEETINGS:

- I. The society shall have an Annual General Meeting every year to transact such business as it is authorized to do under law.
- II. The first annual meeting shall be convened and held within 12 months from the date of the society's coming into existence. The subsequent meeting shall be held within six months from the date of close of the financial year.
- III. The following matters shall be dealt with at Annual General Meeting;
 - Consideration of the annual report for the year completed
 - Consideration of the audited accounts of the year completed
 - Appointment of an auditor(s) & any other business allowed by the president.
- IV. The Governing Body shall have powers to extend the date of the annual general meeting. All other meetings shall be extraordinary general meetings. One third of three members, whichever is less present shall form the quorum for the annual general body meetings. In the event of the quorum, not being there the meeting shall stand adjourned, to the same day, one hour hence at the same place and the members present at such adjourned meeting, whatever their, shall constitute the quorum.

12. MEETING OF THE GOVERNING BODY:

- I. The secretary shall and the president may convene the meetings of the Governing Body as and when necessary for dispatch of business of the society.
- II. There shall be at least two meetings of the Governing Body in a year.
- III. Reasonable advance notice of not less than two weeks specifying the place, date hour and nature of business to be considered at the meeting shall be given to the members of the governing body.
- IV. If a member is consecutively absent for three meetings without leave of absence, he/she shall cease to be the member of the Governing Body
- V. Proper minutes shall be maintained by the secretary of all the meetings of the Governing Body. The minutes of the meeting signed by the president and secretary shall be the conclusive evidence of what transpired at the meeting.
- VI. The decision in the meeting shall be taken by the majority of votes of those present and voting.


President

Centre for Development Initiatives
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Secretary

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27.7.2008

13. POWERS OF THE GOVERNING BODY:

- I The Governing Body shall have full powers and authority to do all acts, matters, things and deeds which the society is authorized to do under the law, **convention** or otherwise and which may be necessary in fulfillment of the objectives of the society and in particular the following:
- II. The Association may sue or sued in the name president or the secretary and shall be under the jurisdiction of the courts where the registered office of the society is situated.
- III. The society's decision faction taken in the normal course cannot be challenged in the court of law.

14. POWERS AND RESPONSIBILITES OF THE PRESIDENT, SECRETARY & TREASURER:

- I. The president shall preside over, conduct and regulate all the meetings of the society. In the absence of the president, the vice- president shall assume the powers of the president.
- II. The secretary is empowered to correspond and attend to the duty, the day-to-day affairs of the society and hire the services of such persons as may necessary. In the absence of the secretary, the joint secretary shall be authorized to assume the powers of the secretary
- III. The secretary shall maintain the records, register and reports as to working and other matters related to the society
- IV. The treasurer shall maintain accounts and keep records of all receipts and payments and assets and liabilities of the society. The financial secretary shall assist the treasurer in all affairs.
- V. The treasurer shall get the account audited every year by a chartered accountant and place the same before the Governing Body within the five months from the close of the accounting year and submit a copy thereof to the registrar of the societies with the audit.
- VI. The Governing Body has to open the bank account in the name of the society and shall be operated upon jointly or severally by those (three) persons authorised by the Governing Body by a letter issued under the seal and signature of the President and the Secretary to that effect.

15. EFFECTIVE DATE:

The society will be deemed to have' come to existence on and from 01 April, 2008, irrespective of the date of registration.


President
Centre for Development Initiatives
Ferrando Vikash Kendra
Borjhar, Guwahati-15


Secretary
Centre for Development Initiatives
Ferrando Vikash Kendra
Borjhar, Guwahati-15

Certified to be True Copy

Registrar of Firms & Societies, Assam
Kar Bhawan, 2nd Floor, Maneshguri, Guwahati-06

27.7.2026

16. AUDIT OF ACCOUNTS

The accounts of the society shall be audited on an annually by a qualified Chartered Accountants within the meaning of the Chartered Accountant Act 1949, appointed by the General Body at the Annual General Body Meeting. The annual accounts and audit report shall be filed with the registrar of Societies regularly.

17. DISSOLUTION

- I. Not less than two- third of the total number of members may determine at the meeting convened for the purpose that the society shall be dissolved whether forthwith or otherwise.
- II. In the event of dissolution, the assets remaining after payment of any liabilities after dissolution will be handed over to be likeminded organization operation in India. It will not be utilized by any members for their own benefit

18. INTIMATION TO AMENDMENTS

- I. The Governing Body has the power to make addition, deletion, alteration, in the memorandum of the association, rules and regulations from time to time. However, such addition, deletion, alteration shall be considered binding unless passed by two- third majority of the members present and voting in the annual general body meeting, or in the extraordinary meeting convened for the purpose.
- II. The Registrar of the societies of the state shall be informed of any addition or alteration in the rules and regulations of the society.

19. CHANGE IN RULES

Under any circumstances, even by a vote of absolute majority, the executive committee or members as a whole will not have the right to alter or change the points as mentioned under the head disbursements of profits, dissolution and intimation to amendments at any given point of time. The rules made thereof are final and always binding on the members of the society.


President

Centre for Development Initiatives
Ferrando Vikash Kendra
Borjhar, Guwahati-15


Secretary

Centre for Development Initiatives
Ferrando Vikash Kendra
Borjhar, Guwahati-15

Certified to be True Copy

Registrar of Firms & Societies, Assam
Kar Bhawan, 2nd Floor, Gargashguri, Guwahati-06

27.7.2020

20. SUE OR BE SUED

- A. The association may sue or be sued in the name of the president or Secretary and shall be under the jurisdiction of the courts where the registered office of the society is situated.
- B. The Society's decision/ action taken into the normal course cannot be challenged in the court of law.

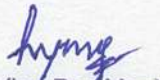
Certified to be true copy of Rules and regulation of **Centre for Development Initiatives.**


President

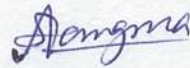
Centre for Development Initiatives
Ferrando Vikash Kendra
Borjhar, Guwahati-15


Secretary

Centre for Development Initiatives
Ferrando Vikash Kendra
Borjhar, Guwahati-15


Vice-President

Centre for Development Initiatives
Ferrando Vikash Kendra
Borjhar, Guwahati-15



Treasurer
Centre for Development Initiatives
Ferrando Vikash Kendra
Borjhar, Guwahati-15